

# Parent Orientation Meeting Agenda

1. Introductions and Studio/Bathroom Locations

2. Discuss Policies on the Policies Sheet

## Additional Information:

3. Safety and Bathroom Policies:

\*Children under age 6 need to be accompanied to and from the restroom. A class helper, Marilu, or a parent will do this. We really encourage parents to take children to the restroom BEFORE the class begins.

\*No Food in the bathrooms, please.

\*No boys over toddler age in the female restrooms. Please use unisex restroom located down the hall on the left inside studio C doorway.

\*Students should not leave the studio or go outside without the parent/guardian. Students aged 8 and above may wait outside **on the patio** with parent's permission. If you want your student to always wait inside, please make sure your student knows that as well as the teacher.

\*Students 6 and over will be excused to use the restroom, but it does disrupt the class and the student's focus.

4. Discipline Policies:

\*We want to teach the proper etiquette, respect and discipline to all of our students. We will be teaching them to enter and exit the studios in an orderly manner. Please give us support with this by encouraging controlled behavior, lining up, and discouraging loud voices, running or wild playing in the studio or lobby.

\*We may need to separate friends in class if they cannot focus.

\*A certain amount of re-directing, reminding, etc. is expected. If a student's behavior requires more than the normal amount of attention on a regular basis, we will be contacting you to discuss options.

\*A reminder that our classes are not Parent Participation classes. Parents are not invited to come on the dance floor or yell out corrections, etc. from the sidelines. If the teacher is in need of parent assistance, he/she will make it clear by asking for help.

5. Class Changes/Drops, Tuition Payments, Questions, Parent Volunteer Sign ups:

\*When you need/want to change classes or decide to drop or add a class, you need to contact the office preferably in writing (paper note or email are best but voice mail is ok too.) Please do not tell the teacher and expect the teacher to get the information to the office for administrative purposes. You are welcome to inform the teacher of your decisions, but the teacher is likely in between classes or getting ready to leave the studio after class. It is not their responsibility to take care of enrollment.

\*The same goes for tuition payments and parent volunteer information for shows, or general school questions or concerns. Please do not hand tuition to the teacher, or verbally tell the teacher what you want to do to volunteer. Please turn it in at the front desk. If you don't see Marilu, there is a file box on the counter for you to leave these things. We will inform the teachers of any information they need to know.

6. Show information: Please keep up to date with rehearsal dates and times as well as shows. We will be sending information home as well as posting it on our website and in our lobby. We expect that all will participate in the shows unless we are notified. Lack of attendance can affect the student's ability to perform in the shows

7. Any scarves or old dress up costumes can be donated to the studio for use by our primary levels in class. Donations can be left at the front desk and are very appreciated!.